



## **Agenda for Meeting 02-2014**

### **CITY OF ROCKVILLE BOARD OF APPEALS**

W. Thomas Curtis, Chair  
Steven Wilcox  
Peter Mork  
Jeryl O. Gegan, Alternate

**Saturday, February 8, 2014  
at 9:00 a.m.  
Mayor and Council Chambers  
City Hall, 111 Maryland Avenue**

Castor D. Chasten and Margaret Hall, Staff Liaisons

*Board of Appeals Agendas and Staff Reports are available online at:  
<http://www.rockvillemd.gov/AgendaCenter/Board-of-Appeals-7>*

#### **I. ADOPTION OF DECISION FOR APPROVAL OF RECONSIDERATION**

**Special Exception SPX2013-00387**, Rubina Mohommed - A request by the existing "home child care provider" to increase the number of children being cared for from 8 children to 12 children, located at 731 W. Montgomery Avenue in the R-60 Zone. Planner: Nicole Walters, 240-314-8215.

#### **II. WORKSESSION**

For a discussion of potential ex parte communication and site visit guidelines.

#### **III. COMMISSION ITEMS**

- A. OLD BUSINESS**
- B. NEW BUSINESS**
- C. MINUTES** – Meeting 01-2014 on January 11, 2014
- D. ADJOURNMENT**

## HELPFUL INFORMATION FOR STAKEHOLDERS AND APPLICANTS

### I. GENERAL ORDER OF BOARD OF APPEALS PROCEEDINGS

1. Board of Appeals Chair Opens Meeting:
  - a. Introduces members of the Board and City Staff present
  - b. Chair describes procedures for the public hearings
2. Applicant presentation
3. Public comment in support of application
4. Public comment in opposition to application
5. Applicant response to comments
6. Public hearing closed
7. Board work session
8. Board decision

### II. BOARD OF APPEALS BROADCAST SCHEDULE

- Watch LIVE at 9:00 a.m. on Comcast Cable Rockville Channel 11 and online at [www.rockvillemd.gov](http://www.rockvillemd.gov)
- Video on Demand (within 48 hours of meeting) at: [www.rockvillemd.gov/VideoOnDemand](http://www.rockvillemd.gov/VideoOnDemand)

### III. FUTURE MEETING DATES

- March 8, 2014
- April 12, 2014

### IV. NEW DEVELOPMENT APPLICATIONS

For a complete list of all applications on file, visit: [www.rockvillemd.gov/DevelopmentWatch](http://www.rockvillemd.gov/DevelopmentWatch)

Maryland law and the Board of Appeals' Rules of Procedure regarding ex parte (extra record) communication require all discussion, review, and consideration of this matter take place only during the Board's consideration of the item at a scheduled meeting. Telephone calls and meetings with Board members in advance of the meeting are not permitted. Written communication will be directed to appropriate staff members for response and included in briefing materials for all members of the Board.